MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Traditional Position Announcement with HHC, 311th BSB, Lexington, MO (SWVA #15-0144)

1. HHC, 311th BSB, Lexington, MO has a vacant 92G3O, E6/SSG Culinary Specialist position (Para/Line 111/02). The current EPS list has been exhausted and the position is now open statewide.

2. A 92G3O, E6/SSG Culinary Specialist prepares complex menu items. Supervises shift, unit, or consolidated food service operations in field or garrison environments. Establishes operating and work procedures, inspects dining, food preparation/storage areas and dining facility personnel. Determines subsistence requirements. Requests, receives and accounts for subsistence items. Reviews support requests and ensures proper and complete Class I Operational Rations are assembled for distribution from the Subsistence Platoon to supported Field Feeding Teams. Applies food service accounting procedures. Prepares production schedule and makes necessary menu adjustments. Establishes, administers and maintains OJT and apprenticeship training programs. Prepares technical, personnel and administrative reports concerning food service operations. Implements emergency, disaster and combat feeding plans. Coordinates logistical support. Experience is preferred but not required.

3. **MOS requirements:** Applicant must possess the 92G MOS as a primary, secondary or alternate MOS.

4. **Select Reserve Bonus Consideration:** Any change in a Soldier’s MOS, except as provided by normal rank progression as outlined in DA PAM 611-21, is not allowed and will terminate that Soldier’s Select Reserve Incentive Program bonus, with recoupment. Accepting a SWVA slot is voluntary change of MOS and falls outside of normal rank progression. Please consult your bonus contract and the Education & Incentives office at State if you have any questions.

5. **Who May Apply:** Current MOARNG Soldiers in grades E4 to E6 who hold the MOS as a primary, secondary or alternate MOS, or those who can be awarded the MOS without attending reclassification training, and E6 Active Army and USAR Soldiers who are 92G MOS qualified.
a. Any Soldier who is not on the current EPS list. Transfer into the para/line is authorized. Upon completion of the requirements for promotion (MOSQ, NCOES, TIG, TIS), all pertinent information will be sent to NGMO-PER-E for the next scheduled EPS Board or STAB. Once the Soldier appears on the EPS list, a request for promotion can be submitted. See the MOARNG 2015 EPS MOI, dated 16 September 2014, and Change 1, dated 23 October 2014, for further promotion eligibility criteria.

6. **Interested Soldiers** must complete the attached application and all required documentation to the 110th MEB: MSG Cindra Graves, 7600 Ozark Rd, Kansas City, MO 64129 or via email at cindra.l.grave.mil@mail.mil NLT 8 June 2015. Reference EPS Control # **SWVA 15-0144** on all documents.

7. All units will post this announcement on the unit bulletin board and in their monthly newsletter thru the suspense date.

FOR THE ADJUTANT GENERAL:

[Signature]

JOHN FRANCIS
LTC, AV, MOARNG
MCMB OIC

Encl
APPLICATION FOR VACANCY ANNOUNCEMENT

Announcement # | POSITION TITLE & LOCATION
---|---

NAME: (Last, First, Middle) | RANK

CURRENT ADDRESS: (Street, City, State, Zip Code) | Contact PHONE #

Contact EMAIL Address:

Currently Deployed? YES / NO - If YES, Unit and Location -

REQUIRED DOCUMENTS CHECKLIST

**INCOMPLETE PACKETS WILL BE RETURNED**

1) Copy of ERB

2) Copy of most recent ASVAB Scores on a REDD Report or page 1 of DD 1966 series

3) E5 and above - Copies of last 3 NCOERS. If 3 NCOERs are not available, supplement with a recommendation memo from Platoon Sergeant, 1SG or Commander.

4) E3 & E4 - Recommendation memo from Platoon Sergeant, 1SG or Commander.

5) Copy of DA Form 705 (Army Physical Fitness Test Card). The latest 'RECORD' test must be within 12 months.

6) Copy of DA Form 3349 (Physical Profile) and MMRB results (if applicable)

7) Copy of DA Form 5500-R or 5501-R (Body Fat Worksheet) (if applicable)

8) Memorandum from unit stating whether or not unfavorable actions or flags are pending.

9) Security Clearance Verification (type/date) (if applicable)

SIGNATURE

DATE