



MISSOURI NATIONAL GUARD
JOINT FORCE HEADQUARTERS
IKE SKELTON TRAINING SITE
2302 MILITIA DRIVE
JEFFERSON CITY, MISSOURI 65101-1203

MONG POLICY MEMO #19-31

NGMO-IG

18 October 2018

MEMORANDUM FOR DISTRIBUTION A & D

SUBJECT: Right of Civilian Employees to Present Complaints to or Request Assistance from the Inspector General

1. Reference: AR 20-1, Inspector General Activities and Procedures, dated 29 November 2010, with Rapid Action Review (RAR), dated 3 July 2012.
2. All civilian employees have the right to present complaints or requests for assistance to the Inspector General. These complaints or grievances may include what the civilian employee reasonably believes to be evidence of fraud, waste, and abuse.
3. Before visiting the Inspector General, you should consider whether your immediate supervisor can address your concerns in a more prompt manner or follow one of the procedures outlined in paragraph 5 below. Remember to obtain permission to be absent from your duties if you wish to visit the Inspector General during duty hours. You are not required to tell anyone why you want to speak to an Inspector General.
4. Civilian personnel laws and regulations prescribe procedures for civilian employees to use in submitting complaints related to employment. If you are a bargaining-unit employee, your complaint may be covered by a negotiated grievance procedure. Your servicing Civilian Personnel Advisory Center can provide you with further information. If you want to submit a complaint about employment discrimination due to race, color, religion, sex-gender, age, national origin, or disability, contact the State Equal Employment Manager at 573-638-9854. State employees should contact the State Resources Office at 573-638-9658 with complaints.
5. If you have a complaint about matters other than civilian employment, or a complaint about possible regulatory or procedural violations concerning personnel actions you feel your supervisor has failed to (or cannot) resolve, you may visit, call, or email your local Inspector General between 0800 and 1530 at:

2302 Militia Drive, Jefferson City, MO 65101-1203
Office is located in the Military Education Facility (MEF), Room 156
www.moguard.com/inspector-general
Email: nq.mo.moarnq.list.ig-staff-distro@mail.mil
DSN: 555-9615/9842
Commercial: 573-638-9615/9842
FAX: 573-638-9751

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6. If you believe your local Inspector General's response to your concerns is not fair, complete, or in accordance with law and regulation; or if you believe contacting your local Inspector General may jeopardize your interests, you may send a signed DA Form 1559 to ng.ncr.ngb-arng.mbx.ngb-ig@mail.mil or write to Chief, National Guard Bureau, ATTN: NGB-IG, Jefferson Plaza 1, Suite 11600, 1411 Jefferson Davis Highway, Arlington, VA 22202-3231. You may also contact the Department of the Army Inspector General (DAIG) or Department of Defense Inspector General (DODIG) Hotline. Their contact information is:

DAIG Assistance Line: Toll Free: 1-800-752-9747

DODIG Hotline: Toll Free: 1-800-424-9098

DODIG Hotline Website: www.dodig.mil/hotline

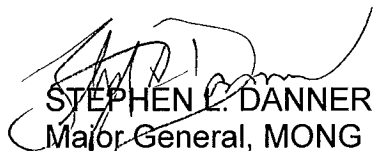
7. You may report complaints about hazardous work conditions (unsafe or unhealthy) by following the procedures outlined in paragraph 8-4, DA PAM 385-10.

8. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the Inspector General. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the Inspector General, special counsel, or another employee designed by the head of the agency to receive such disclosures. However, if you lie or knowingly make false accusations to the Inspector General, you may be subject to disciplinary action.

9. In accordance with AR 20-1, paragraph 1-12, the Inspector General has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the Inspector General for help, make a complaint, contact or assist an Inspector General during an inspection or investigation, or otherwise interact with an Inspector General.

10. This policy will be posted in all commands throughout the Missouri National Guard to notify civilian employees of their right to present complaints to the IG and will remain in effect until superseded.

11. Point of contact is the Command Inspector General at 573-638-9500, ext 39615.


STEPHEN L. DANNER
Major General, MONG
The Adjutant General